

**INSTRUCTIONS TO CANDIDATES: DOCUMENT VERIFICATION OF
NOTICE NO. RRC-ER/Act Apprentices/2018-19**

Candidate shall carefully read the instructions given below and refer the detailed instructions uploaded on the RRC-ER official Website, and follow them scrupulously. Failure to comply with the instructions may lead to cancellation of their candidature.

1. 10 Copies of photographs which you had uploaded at the time of filling up of online application.
2. 02 copies of the following documents attested by the Gazetted Officer alongwith the **ORIGINAL** of the same
 - (i) Certificates of Secondary Examination, each of Admit Card, Mark Sheet and Certificate
 - (ii) Certificate of ITI examination, each of Admit Card, Mark Sheet and Certificate
 - (iii) Caste Certificate, if any as per prescribed format in the annexure.
 - (iv) Voter Identity Card (Both sides)
 - (v) Aadhar Card (Both sides)
 - (vi) PAN Card (Both sides)
 - (vii) Bank Pass Book of the candidate and Bank Cheque
 - (viii) Candidates are also advised to submit the above mentioned documents in 2 (two) sets i.e. each set will contain one copy of all the above mentioned documents.
3. One Medical Certificate is to be submitted issued by Government Authorised Doctor (Gaz.) not below the rank of Asstt. Surgeon of Central/State Hospital in the prescribed format as per Apprentices Act, 1961 and Para-4 of Apprentices Rules, 1992. (Photocopy Enclosed)
4. The candidates should also submit in writing on first page of each set, the following information:
 - (i) Name, Address & Phone number of the candidate
 - (ii) Name, address with PIN No. and Nearest Railway Station of Schools and College or Institution from where he/she has studied
 - (iii) Address with PIN No. of the Issuing Authority of Caste Certificate, if any.
5. Candidates should also note carefully the following:
 - (i) Candidates finally enlisted should be engaged subject to be found fit in appropriate Medical Examination by Railways as applicable for the Unit.
 - (ii) No Hostel accommodation will be provided and selected candidates will have to make their own arrangement during their training as per Apprenticeship Act, 1961 and they will be released on completion of the training.
 - (iii) The decision of the Railway administration in regard to acceptance or otherwise of any application even without assigning any reason or in regard to selection of the candidates and their training will be final.

*** All ESM candidates have to necessarily bring their Caste certificate (if any), ESM Booklet and Pension papers in original and xerox copies of the same duly attested by Gazetted Officer.**

*** All PWD candidates have to necessarily bring their Caste certificate (if any), PWD certificate in original as per prescribed format in the annexure and xerox copies of the same duly attested by Gazetted Officer.**
